

Natalia Kostrubin

<http://www.artandfoto.com/resume>

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HIGHLIGHTS OF QUALIFICATIONS

- Proficient in MS Office, HTML, CSS, JavaScript, Adobe Creative Suite (Illustrator, Photoshop, InDesign, Dreamweaver)
- Basic knowledge of Networking and Network Security
- Knowledge of Troubleshooting and Repairing Computer Hardware issues
- Fluent in English and Russian

SKILLS AND EXPERIENCE

Web Design and Development

- Strong knowledge of HTML5, DHTML, XHTML, CSS3, JavaScript and Flash
- Working knowledge of PHP, AJAX and MySQL
- Experienced in accessibility, SEO and cross browser compatibility
- Experience with additional design and development tools (Dreamweaver, Notepad++, Web Developer tools & Firebug, Photoshop, Illustrator), accessibility and SEO tools (WAVE (accessibility evaluation tool), Google PageSpeed, YSlow (analyze and SEO optimization tools))
- Installation and setup content management systems (CMS) and database
- Creation of templates for popular CMS like Joomla and WordPress.

Computer Troubleshooting and Repair

- Set-up and maintain Local Area Networks
- Install and Repair Windows Operating systems
- Troubleshoot and Repair Computer Hardware issues. Perform Hardware Upgrades.

EMPLOYMENT HISTORY

Front End Web Developer

June 2012 – November 2012

BMO Bank of Montreal, Toronto

- Developed web pages with HTML/CSS/JavaScript/JQuery to meet web accessibility and to achieve cross browser compatibility including IE7
- Managed and maintained company's website with Vignette 7.
- Worked in a fast paced environment to meet deadlines for projects
- Participated and took a major role in creating BMO Harris bank website design overhaul
- Worked on other public facing BMO websites
- Worked with business managers and QA team to reflect their requirements and updates

Freelance Graphic Designer & Web Developer

2010 – 2012

- Consult with clients to develop and document web site requirements
- Prepare mock-ups and storyboards
- Develop web site architecture
- Source, select and organize information for inclusion and design the appearance, layout and flow of the web site
- Create and optimize content for web site using a variety of graphics, animation and other software
- Creative experience in print, branding and multimedia design

Customer Service

2006 – 2007

Polus-K, Saratov, Russia

EDUCATION HISTORY

Diploma of Incomplete Higher Education in Mathematics

2003 – 2007

Saratov State University, Russia

Certificate in Intensive English Skills (level 8) Program George Brown College, Canada	2007 – 2008
Certificate in Advanced Help Desk Program George Brown Collage, Canada	2009 – 2010
The National Open University "INTUIT" Russia, Moscow Certificate in Web design Certificate in HTML Certificate in CSS Certificate in JavaScript Certificate in The software testing basics Certificate in World Wide Web - Using and Applications Certificate in Microsoft Windows XP Certificate in Manager in Modern Office	2008 – 2010

PERSONAL QUALITIES

- Dependable and Reliable
- Fast and able to work under pressure
- Punctual, Organized and Responsible
- Thorough and meticulous
- Hard Working and a Quick Learner
- Friendly and inquisitive
- I am not afraid to learn new techniques, or systems, rather I believe they can only help in making me a better developer.

References Available Upon Request